



McGregor General Store
1200 E. McGregor Dr.
McGregor, TX 76657
254-840-3224
Fax 254-840-2887

EMPLOYMENT APPLICATION

McGregor General Store, is an equal opportunity employer and affords equal opportunity to all applicants for all positions without regard to race, color, religion, gender, national origin, age, disability, veteran status or any other status protected under local, state and federal laws.

(Please print in ink)

Applying for: <input type="checkbox"/> full time <input type="checkbox"/> part time <input type="checkbox"/> temporary			
Position(s) applied for		Today's date	
Last Name	First Name	Middle Name	
Address	City	State	Zip Code
Telephone number	Alternate Number	Social Security number (if applicable)	

How did you hear about us?

☐ Newspaper ad ☐ Employment Agency ☐ Current employee _____
☐ Other _____

Are you legally eligible to work in the United States?

(Proof of eligibility will be required upon offer of employment)

☐ YES ☐ NO

Are you over the age of 18 years?

(If no, you may be required to provide authorization)

☐ YES ☐ NO

Can you perform the essential functions of this job? *(If you have any questions about the functions of the job, please ask the interviewer before answering this question.)*

☐ YES ☐ NO

Have you ever applied to McGregor General Store or its affiliates before?

(If yes, please give date) _____

☐ YES ☐ NO

Have you ever worked for McGregor General Store or its affiliates before?

(If yes, please give date) _____

☐ YES ☐ NO

Have you ever been convicted of a felony? *(A conviction will not necessarily disqualify you.)*

☐ YES ☐ NO

If yes, please explain: _____

Do you have a valid driver's license? *(For driving positions only.)*

☐ YES ☐ NO

Have you ever been convicted of any moving violations in the past three years?

☐ YES ☐ NO

If yes, please explain: _____

Is anyone related to you employed by McGregor General Store or its affiliates?

☐ YES ☐ NO

If yes, please give their name and relationship to you. _____

What salary or rate of pay do you expect to receive if employed? _____ per _____

Have you ever been fired or asked to resign from a job?

☐ YES ☐ NO

If yes, please explain. _____

On what date are you available for work? _____

EDUCATION

	Name and Location of School	Course of Study or Major	# of Years Completed	Diploma / Degree
High School				
College				
Graduate				
Vocational				

Please list any academic honors, scholarships, offices held, etc. *(Do not list any which reflect your race, color, religion, gender, national origin, age, disabilities or veteran status.)*

Describe any specialized training, apprenticeships, licenses or skills. _____

Have you ever received any job-related training in the United States Military? ☐ YES ☐ NO

If yes, please give dates and explanation: _____

EMPLOYMENT HISTORY

(Begin with current or most recent employer. Do not exclude any employment. Include any applicable temporary employment and attach another sheet if necessary. Previous salaries or wages will not be used to determine compensation at McGregor General Store. This section must be completed fully in writing by the applicant.)

Company Name: _____ Company telephone #: _____ Company address: _____	Employment Dates To _____ From _____ Salary Start \$ _____ End \$ _____
Name and Title of Supervisor: _____	
Describe your duties: _____	
Reason for leaving and explanation: _____	

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Company Name: _____	Employment Dates To _____
Company telephone #: _____	From _____
Company address: _____	Salary Start \$ _____
	End \$ _____
Name and Title of Supervisor: _____	
Describe your duties: _____	
Reason for leaving and explanation: _____	

Please provide any other information that you feel will help us in considering your application for employment.

REFERENCES

(Please list three persons, who are not related to you or previous supervisors, who can provide professional references.)

Name: _____	Phone Number: _____
Address: _____	Years known: _____
Relationship: _____	Occupation: _____

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Address: _____	Years known: _____
Relationship: _____	Occupation: _____

APPLICATION ACKNOWLEDGEMENT AND AUTHORIZATION

PLEASE READ CAREFULLY BEFORE SIGNING

I hereby certify that all of the information provided by me in this application (or any other accompanying or required documents) is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation or omission of any facts in said documents will be cause for denial of employment or immediate termination of employment regardless of the timing or circumstances of discovery.

I understand that submission of an application does not guarantee employment. I further understand that, should an offer of employment be extended by McGregor General Store that such employment with McGregor General Store is at will, for no specified duration and may be terminated by either McGregor General Store or me at any time, with or without cause or notice. I understand that none of the documents, policies, procedures, actions, statements of McGregor General Store or its representatives used during the employment process is deemed a contract of employment real or implied. I understand that no representative of McGregor General Store except the Owners has the authority to enter into any agreement guaranteeing conditions of employment or any agreement contrary to the foregoing statements and that any such agreements must be made in writing and signed by the Owners of McGregor General Store.

In consideration for employment with McGregor General Store, if employed, I agree to conform to the rules, regulations, policies and procedures of McGregor General Store at all times and understand that such obedience is a condition of employment. I understand that due to the nature of McGregor General Store' business, attendance and punctuality are considered essential requirements of every job at McGregor General Store and that poor attendance or tardiness will result in disciplinary action.

I understand that if offered a position with McGregor General Store, I may be required to submit to a pre-employment medical examination. Additionally, a drug screening, motor vehicle record, and background check will be conducted as a condition of employment. I understand that unsatisfactory results from refusal to cooperate with, or any attempt to affect the results of these pre-employment tests and checks will result in withdrawal of any employment offer or termination of employment, if already employed.

I hereby authorize any and all schools, former employers, references, courts and any others who have information about me to provide such information to McGregor General Store and/or any of its representatives, agents, or vendors and I release all parties involved from any and all liability for any and all damage that may result from providing such information.

I understand that, if employed, I agree to engage in no outside activity which would involve a material conflict of interest with, or which could reflect adversely on the Company. I understand this decision is to rest with the Company.

Additionally, if employed, I agree to hold in strictest confidence any information concerning the Company, its business relationships, and any other proprietary information which may come to my knowledge.

I understand that this application is considered current for three months. If I wish to be considered for employment after this period I must fill out and submit a new application.

BY SIGNING BELOW I ACKNOWLEDGE THAT I HAVE READ, UNDERSTAND AND AGREE TO THE ABOVE STATEMENTS.

Signature

Date

Name and number of person completing this form if other than applicant:

MCGREGOR GENERAL STORE IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER. ALL QUALIFIED APPLICANTS WILL RECEIVE CONSIDERATION WITHOUT REGARD TO RACE, COLOR, RELIGION, GENDER, NATIONAL ORIGIN, AGE, DISABILITY, VETERAN STATUS OR ANY OTHER STATUS PROTECTED BY LAW.

IN CASE OF EMERGENCY, CONTACT:		
Name	Telephone #	Relationship
Name	Telephone #	Relationship